



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-2

Scott G. Kaufman, Treasurer
Crowley for Congress
84-56 Grand Avenue
Elmhurst, NY 11373

MAY 15 2001

Identification Number: C00338954

Reference: October Quarterly Report (8/24/00-9/30/00)

Dear Mr. Kaufman:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

-On Schedule B of your report, you have itemized disbursements for which you have failed to include the address. Please amend your report to include the missing information. (11 CFR §104.3(b)(4))

-Column B figures for the Summary and Detailed Summary Pages should reflect the year-to-date totals for the calendar year 2000. Please amend your report to correct this error.

-For future reports, please be advised that contributions to other committees or charitable organizations are not operating expenditures. These amounts should be disclosed on Line 21 of the Detailed Summary Page and itemized on a separate Schedule B.

-Schedule A of your report indicates that your committee may have failed to file one or more of the required 48 hour notices regarding "last minute" contributions received by your committee after the close of books for the 12 Day Pre-Primary report. A principal campaign committee must notify the Commission, in writing, within 48 hours of any contribution of \$1,000 or more received between two and twenty days before an election. These contributions are then reported on the next report required to be filed by the committee. To ensure that the Commission is notified of last minute